



## **Economic Development Meeting Minutes**

Tuesday, March 1<sup>st</sup>, 2022 ❖ 6:00 pm

**NOTICE:** This virtual meeting of the Economic Development Authority was held pursuant to and in compliance with the Virginia Freedom of Information Act, Section 2.2-3708.2 and state and local legislation adopted to allow for continued government operation during the COVID-19 declared emergency.

All participating members of the Economic Development Authority were present at this meeting through electronic means. All members of the public may view this video of this meeting on the City's website at [www.fallschurchva.gov](http://www.fallschurchva.gov).

1. **Call to Order**
2. **Reading of Virtual Meeting Notice**
3. **Roll Call:**

**EDA Members Present:** Jim Coyle, Sandra Kiersz, Chair Bob Young, Vice Chair Brian Williams, Matthew Quinn, Edward Saltzberg, Ross Litkenhous

**Student Liaisons Absent:** Miles Pierre, Alex Lacroix, Rex Crespino

**City Staff Present:** Jim Snyder, Val Weiner, Becky Witsman, Cindy Mester, Tom Clinton

**Public attendees:** Letty Hardi, Phil Duncan, Nick Benton, Debbie Hiscott, Phil Duncan, Mary Chaves, Emily Jenkins, Elise Bengston

4. **Approval of March 1st Meeting Minutes:**

<https://www.fallschurchva.gov/DocumentCenter/View/15787/Draft-February-2022-Minutes>

Jim Coyle motioned to approve the minutes, Ed Saltzberg seconded. Unanimous approval.

5. **Dissolution of Affordable Housing Subcommittee**

"I move, for administrative logistics and efficiency, that the EDA utilize an affordable housing liaisons structure in lieu of a formal EDA subcommittee and name Bob Young, Ross Litkenhous to continue to serve in the coordinating and input role with staff on the important issue of affordable housing."

Jim Coyle motioned to approve the dissolution of the affordable housing subcommittee as written above. Seconded by Matt Quinn, unanimous approval.

6. **ARPA Project Overview/Discussion:**

<https://www.fallschurchva.gov/DocumentCenter/View/15788/New-Proposed-ARPA-Submission-March-2022>

Matt Quinn motioned to approve the updated ARPA submission, to include \$23,000 in year 1, and \$60,000 in years 2 and 3 respectively to include funding for a Small Business



Technical Liaison (as outlined in the agenda attachment). Seconded by Jim Coyle.  
Unanimous approval.

The EDA received a public comment requesting the EDA to consider a modification to the ARPA grant eligibility requirements. The request was to lower the gross receipts threshold from \$50,000 to an unspecified number, in order to reach smaller businesses. The EDA did not vote to change the eligibility requirements.

#### **7. Discussion of Retreat Date Reschedule**

The EDA retreat was rescheduled to be in person on March 8<sup>th</sup> at Viget Offices in Falls Church.

Adjourn 6:30 pm